

POLICY MANUAL

Part – III

As approved by the National Governing Board in it's meeting

Held on 18th to 19th January 2025

JCI ALUMNI CLUB INDIA

DIRECTIVE POLICIES OF THE JCI ALUMNI CLUB

1. The JCI ALUMNI CLUB INDIA (JAC) is a Program of JCI India and will function under the guidance and supervision of the National Governing Board (NGB) for the following purposes:
 - 1.1. The purpose of this program of JCI India is to provide a platform for former JCI members interested to continue to support the parent organisation JCI India.
 - 1.2. To provide opportunities for above 40 years of age members in the field of leadership, networking, health and wellness programs, coaching, mentoring and training, community development activities, Business Development, travelling and cultural exchange, charity , social Activity and research and development of JCI India.
 - 1.3. To provide a platform for JAC members to reconnect with JCI India activities.
 - 1.4. To participate in the JAC organised conferences, Residential Trainings, networking meetings.
 - 1.5. To participate JAC Zone Conference & JAC National Convention and cultural exchange programs.
 - 1.6. To provide a platform for JCI Alumni to hold office in the JAC Regional Board, Zone Board and National Board.

ARTICLE 1 - OATH OF MEMBERSHIP

No individual person shall be a member of the JCI ALUMNI CLUB of JCI India without taking the following Oath of Solemn Declaration:

"I do solemnly promise that I shall faithfully serve the purposes of JCI ALUMNI CLUB and shall at all times uphold its ideals and principles."

ARTICLE 2 - MEMBERSHIP

1. The membership of the JCI ALUMNI CLUB INDIA (JAC) may be granted to any individual active past member of JCI India including Jayceerette and Junior Jaycee who has crossed the age of 40 years. All JAC members will automatically become Associate members of the LO.

2. PROCEDURE OF APPLICATION

- a. Any member shall be recommended for membership by an active Local Organization or by a member of the National Board or on direct application by the member in the prescribed online form.
- b. Application for the membership shall be forwarded to the National Headquarter in the prescribed online form.
- c. The application form will be accompanied by the Name, with his past or present membership details with or without LO name and address of the member in the prescribed online form along with Membership fee as prescribed under Article 2.3 and Article 2.4 of this policy manual as decided by the NGB from time to time.
- d. Membership will be granted to the applicants by the National Board on scrutiny of the application and it's decision shall be final.
- e. A member can opt to join any Zone of the JCI ALUMNI CLUB in India he may desire.
- f. If a member has been terminated/suspended by JCI India JAC Board, cannot become a member.

3. MEMBERSHIP SUBSCRIPTION & PAYMENT PROCEDURE

- a. Each member shall pay an annual membership subscription to JCI India at the rate of Rs. 3,240/- (Rupees Three Thousand Two Hundred Forty Only), plus applicable taxes as per prevailing government regulations. Any revisions to the subscription rate, as determined by JCI India or as prescribed by the JCI India National Governing Board (NGB), shall be automatically

applicable from time to time.

- b. The annual membership subscription can be paid by the LO President or directly by the JAC Member to JCI India NHQ. The membership subscription can be paid through <https://jac.jciindia.in> or by logging in to www.jciindia.in and click on "JCI Alumni Club India". The payment option will also be made available on the LO Presidents login.
- c. The deadline for the annual membership subscription is on or before 10th March of the year.

4. Life Membership

- a. Member shall pay a life membership subscription to JCI India at the rate of the Annexure which is acceding to the age plus applicable tax as per the Government laws or as per the JCI India NGB prescribed rate, to be paid in one time
- b. The life membership subscription can be paid by the LO President or directly by the JAC Member to JCI India. The membership subscription can be paid through <https://jac.jciindia.in> or by logging in to www.jciindia.in and click on "JCI Alumni Club India". The payment option will also be made available on the LO Presidents login.

c. Privilege Donor Membership

- 1.** Member has the opportunity to become in the Privilege Donor Member by paying a subscription fee of Rs 50,000, along with applicable taxes as per government regulations, to JCI India. This fee, required to be paid in full upfront, will be determined annually by the JAC National Board from time to time.
- 2.** Enrolment in the Privilege Donor Membership is a precondition for Life membership.
- 3.** A certain percentage of the total JAC membership will be allocated for Privilege Life Membership, adhering to a specified maximum seating membership. The specific percentages for each of the initial six years are outlined as follows. After the initial six years, a continuous allocation of 5% will be maintained annually

- i. 2024-2% of JAC Total Members
- ii. 2025 - 3% of JAC Total Members
- iii. 2026-3.5% of JAC Total Members
- iv. 2027-4% of JAC Total Members
- v. 2028-4.5% of JAC Total Members
- vi. 2029 onwards-5% of JAC Total Members

5. Categories for JAC Honorary Membership:

Political Leaders:

Eligibility: At least at the MLA level and above.

Social Leaders:

Eligibility: At least at the Governor level and above.

Business Leaders:

Eligibility: CXOs or major stakeholders with a turnover of at least 100 crores and above.

Bureaucrates:

Eligibility: The officers of the All India Services (AIS) namely, Indian Administrative Service (IAS); Indian Forest Service (IFS) and Indian Police Service (IPS)

Approval Process:

- i. Applications for Honorary Membership will be accepted from Local Organisations (LO), JCI Zonal Governing Board (ZGB), and JAC Zonal Board.
- ii. The JAC Scrutiny Committee will review each application, ensuring eligibility and assessing the social status of the applicant.
- iii. Approved applications will be submitted to JCI India National Governing Body (NGB) and JAC National Board (NB) for final approval and confirmation of Honorary Members and Giving the Honorary Membership No.

6. SUSPENSION OF MEMBERSHIP AND SERVICES

- a. Services to a Member are liable to be suspended for non-payment of membership subscription for 1 year.
- b. The service will be automatically restored upon the Member completing payment of all their outstanding membership subscription.
- c. A Member may be suspended on or in between any pending enquiry into acts of misconduct or pending disciplinary action against him/her or for any act done by a Member or its members in contravention of this Policy Manual.
- d. In all the matters of suspension and restoration of Membership/ services of Members, the decision of the National Governing Board shall be final.

7. TERMINATION OF MEMBERSHIP

- a. Membership of JAC shall automatically ceased on the death of the member.
- b. If the activities of the member are considered as injurious to JCI India or it's Local Organisation, his/her membership shall be terminated provided the decision is taken by a resolution passed by 3/4th majority of the National Governing Board.
- c. If the member has been terminated from primary membership of his/her Local Organisation he is ineligible to join the JCI ALUMNI CLUB.

ARTICLE 3–Organisation Structure

1. OATH OF OFFICE

No Officer shall assume office of the JCI ALUMNI CLUB Board at the National or Zone Level without taking the following Oath of Office:

“I do solemnly swear that I shall faithfully execute the office of _____ of JCI ALUMNI CLUB of _____ and will to the best of my ability potray a leading example as JCI India’s alumni, and will uphold and enforce the Policy of JAC and Directives of the NGB of JCI India at all time.”

2. JAC NATIONAL BOARD

The National board of JAC will consist of the 1 National Chairman, 1 Imm

Past National Chairman, 5 National Vice Chairman of equal rank for the following areas

Management & PR. • Growth & Business Networking. • Cultural & Travelling. • Mentoring & Coaching, Recognition • Foundation & Charity.), 1 JAC Parliamentarian, 1 National Treasurer, 1 National Secretary, 5 Directors of equal rank (Management & PR. • Growth & Business Networking. • Cultural & Travelling. • Mentoring & Coaching, Recognition • Foundation & Charity.) 28 Zone Chairman (one for each Zone),

Coordinators can be appointed by the Chairman as per the requirement as maximum of 7 (duty assigned by JAC NB from time to time).

Zone Chairman, IPZC or PZC are eligible for appointment on JAC National Board.

3.1.6 ELIGIBILITY :

Any JAC member who has paid three consecutive years of membership subscription on time and has served for at least one year as a Zone Chairman or on the JAC National Board is eligible for appointment to any JAC National Board position.

3. JAC ZONE BOARD

- 3.1.1. Minimum JAC membership of 100 members is required for a zone to establish a JAC Zone Board.
- 3.1.2. Minimum JAC membership of 200 members is required for a zone to establish a permanent JAC Zone Board.
- 3.1.3. The JAC Zone Board will consist of the 1 Zone Chairman, 1 imm Past Zone Chairman, 5 Zone Vice Chairman of equal rank Management & PR. • Growth & Business Networking. • Cultural & Travelling. • Mentoring & Coaching, Recognition • Foundation & Charity 1 Zone Parliamentarian, 1 Zone Treasurer, 1 Zone Secretary, 1 Zone Co-ordinator (who is also a JAC Member) appointed by Zone Chairman 1 Special Officer – Foundation Contribution.

3.1.4. JAC Zone Board will have the following number of Board members as per JAC membership:

- a. 201 to 250 members strength; JAC Zone board will be of 20 Board members.
- b. 251 to 300 members strength; JAC Zone Board will be of 21 Board members.
- c. 301 to 350 members strength; JAC Zone Board will be of 24 Board members.
- d. 351 to 400 members strength; JAC Zone Board will be of 30 Board members.
- e. 401 and above members strength; JAC Zone Board will be of 30 Board members.

Additional appointed officers will be known as zone coordinator portfolio wise or area wise.

3.1.6 ELIGIBILITY :

Zone Chairman : Any JAC member who has paid 2 years continuous membership subscription on time to JAC and who has served in JAC Zone Board at least one year. Zone Vice Chairman's (ZVC) who has served in the JAC are considered on priority. In case no Zone Vice Chairman's (ZVC) are opting for the post, Zone Director's can also be considered. Contributions to the JAC or JC (Programs/Financial/ membership growth/others) can also be taken as a criteria.

Other Zone Board Member: Any JAC member who has paid their membership subscriptions in time to JAC and has been active member for minimum of one year, is eligible for appointment on JAC Zone Board.

4. APPOINTMENT OF JAC NATIONAL BOARD, ZONE BOARD AND REGIONAL BOARD.

- 4.1. The Appointment of the JAC National Board will be done by the National Governing Board of JCI India.
- 4.2. The Zone President elect and outgoing Zone Chairman will recommend the incoming Zone Chairman to the National President

on Scrutiny the National President will appoint the JAC Zone Chairman .

- 4.3. The Recommendation for the JAC Zone Board shall be made by the Zone Chairman. in consultation with the Zone President elect and on Scrutiny the National President will appoint the JAC Zone Board.

Records and Services

1. Administration at National Head Quarter

One Area Officer shall be responsible for the JAC administration at NHQ. He/she shall work under the supervision of National Chairman and Secretary

General. The Area Officers shall be in charge for complete membership promotions, communications, membership renew and growth activities.

2. The Area Officer assigned to JAC shall be the Secretary in the JAC National Board. He or she shall maintain the minutes and all administrative records under the guidance of Secretary General of JCI India. The minutes of the meeting shall be circulated with the approval of the National Chairman or SG within 15 days of the meeting.
3. The Area Officer shall coordinate with National Treasurer and National Chairman for financial claims, budgetary provisions and payments.
4. The approved claims shall be forwarded with the approval of SG to the National President and National Treasurer of JCI India for final payment.
5. Meetings and events, the coordination will be done for the Board Meetings and various JAC events.

- 6. TERM OF THE NATIONAL AND ZONE BOARD.** The Term of the National Board and Zone Board will be one year commencing on 1st of January of that year up to 31st December of the year.

7. NATIONAL AND ZONE LEVEL JAC EVENTS PROTOCOL .

- National President
- National Chairman
- Past National President
- Past National Chairman
- NEC JCI India
- NEC JAC
- NGB - JCI India
- National Board JAC
- Past NEC - JCI India
- Past NEC – JAC
- Past NGB JCI

- Past National Board JAC,
- Zone Vice President
- Zone Vice Chairman

ARTICLE 4–Accounts

1. JCI India will retain an amount equal to the annual membership subscription of active membership of JCI India as subscription of JAC and will transfer the Balance amount to the JAC account created for the purpose.
2. The amount in the JAC account will be utilised by the JAC National Board for JAC related events and activities.
3. The JAC Zone Board can raise resources to cover costs of their events through sponsorship or through member volunteering.
4. Audit of Accounts of JAC National Board will be done by JCI India. The National Treasurer of JCI India and JAC will finalise the accounts.
5. The JAC National Board members will be eligible for travel claims as decided by the NGB from time to time.
6. JAC Zone Board installation subsidy of Rs. 50,000/- will be provided at one time per year. The claim form and bills in original should be submitted to receive the same. It is preferably to be paid to the JAC Zone Bank account.
7. For other events organized at the National or Zone Level, by JAC or JCI India events, a separate participation/registration fee will be charged to cover the expenses.
8. The JAC National Board will decide it's administration costs and usage of funds, such recommendation must be submitted to the JCI India NGB for approval.
9. The JAC Zone Board will decide its administration costs and use of funds at the Zone level, in consultation with the National Board/NGB.

ARTICLE 5–Settlement of Disputes

1. In case of disputes arising in between JAC members and/or Board Members, the same will be referred to arbitration via a request letter for arbitration along with an arbitration fee of Rs. 15,000/-.
2. JCI India NGB upon receipt of such request will appoint an arbitrator to resolve the matter as per the guideline laid down in this policy manual. The clause of arbitrator appointment to be added.
3. No member of JAC will approach any court of Law for settlement of dispute of the JAC and all disputes will be resolved by arbitration only.

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